

To stay compliant with Smart Snack Standards if you are wishing to sell, or hand out, food or beverages to students during the school day, you must first have the item/items approved. Please fill out this form, have the administrator sign, then give the form to the Nikki Sowers, School Food Service Supervisor, for approval before you purchase the item/items.

**Request form for selling, or handing out
food and/or beverages during the school day to students.**

For your information on the back of this form is a partial list of pre-approved Smart Snacks you may purchase; however you still need to fill out this form.

Type of Food or Beverage being sold: _____

Size of product (size of can, etc.) _____

Submit copy of label.

Date of Sale: _____ Time item to be delivered/sold/handed out: _____

Organization: _____

Contact Person/Sponsor (please print name): _____

Administrator Signature: _____ Date: _____

This form needs approval from the Food Service Supervisor **before** items are purchased, sold, or handed out.

The above food/beverage item/items meet the Smart Snack Standards.

Approved by:

Food Service Supervisor: _____ Date: _____

Copy to Administrator _____

Copy to Organization Contact Person/Sponsor _____

Original to Food Service Supervisor _____